



# CITY OF MYRTLE POINT

*In the Heart of the Myrtlewoods*

424 5<sup>th</sup> Street, Myrtle Point, OR 97458  
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[cityofmyrtlepoint@yahoo.com](mailto:cityofmyrtlepoint@yahoo.com)

## SPECIAL EVENT PERMIT APPLICATION

(Please submit at least 30 days prior to event)

Name of Event & Sponsoring Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Address: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Event Date: \_\_\_\_\_ Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_ Estimated Attendance: \_\_\_\_\_

Type of Event and Location (Attach map for parade): \_\_\_\_\_

Yes  No  Will alcohol be served? If so, OLCC permit required.

Describe City Services Needed (i.e. Street Closure, Traffic Control, Barricades, Security): \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

### AGREEMENT OF INDEMNIFICATION

\_\_\_\_\_ agrees to defend, save and hold harmless the City of Myrtle Point, its officers, volunteers, agents and employees from all claims, suits, or actions of whatsoever nature resulting from or arising out of the activities of the \_\_\_\_\_, its officers, agents and employees acting within the scope of this permit or the duties in the performance of this agreement.

### OTHER CONDITIONS

**Insurance** – A certificate of insurance for general liability naming the City of Myrtle Point as primary additional insured for an amount of not less than \$1,000,000 combined single limit for injury or death or property damage in any one occurrence, and \$3,000,000 general aggregate coverage. If alcohol is to be sold, liquor liability is also required.

**Noise** – Section 12 of Ordinance No. 1171 of the City of Myrtle Point defines and places limitations on unreasonable noise within the City. Special Events are exempt from these limitations for the hours identified on the approved Special Event Permit only.

**THIS APPLICATION IS NOT VALID UNLESS SIGNED BY AN OFFICIAL OF THE CITY OF MYRTLE POINT**

### FOR OFFICIAL USE ONLY

**City Manager:**

- Approved  
 Denied

**Police Chief:**

- Approved  
 Denied

**Fire Chief:**

- Approved  
 Denied

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

Reason for denying the request: \_\_\_\_\_